

Potomac Valley Audubon Society Conflict of Interest Statement

For Officers, Directors, Committee Chair, Staff Members, and certain Consultants.

No members of the Potomac Valley Audubon Society (PVAS) Board of Directors, officers, chairpersons of its committees, or staff shall derive any personal profit or gain, directly or indirectly, by reason of his or her participation with the PVAS. Each individual shall disclose to the PVAS any personal interest that he or she may have in any matter pending before the PVAS and shall refrain from participation in any decision on such matter.

Any member of the PVAS Board, officer, committee chairperson, or staff who is an officer, board member, a committee member, or staff member of a nonprofit organization, corporation, company, or any entity that has a financial relationship with PVAS or is a supplier of goods and services to PVAS shall identify his or her affiliation with such entity(s). Further, in connection with any agreements or obligations or other board action specifically directed to that entity, he/she shall not participate in the decision affecting that entity without prior consideration and approval of the PVAS Board.

Any member of the PVAS Board, officer, committee chair, or staff of PVAS shall refrain from obtaining any list of PVAS' donors, partners, affiliates, or suppliers for personal or private solicitation purposes at any time during the term of their affiliation.

At this time, I am a Board member, an officer, a committee member, or an employee of the following organizations:

Now, this is to certify that I, except as described below, am not now nor at any time during the past year have been:

- 1) a participant, directly or indirectly, in any arrangement, agreement, investment, or other activity with any vendor, supplier, or other party doing business with PVAS which has resulted or could result in person benefit to me;
- 2) a recipient, directly or indirectly, of any salary payments or loans or gifts of any kind or any free service or discounts or other fees from or on behalf of any person or organization engaged in any transaction with the PVAS.

Any exceptions to 1 or 2 above are stated below with a full description of the transactions and of the interest, whether direct or indirect, which I have (or have had during the past year) in the persons or organizations having transactions with the PVAS.

Date: _____

Signature: _____

Printed name: _____

Position with PVAS: _____

Potomac Valley Audubon Society
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